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**National Deaf-Blind Equipment Distribution Program**

**Information and Application**

**Application Section 1 of 4: Instructions and Guidelines**

**Overview**

The National Deaf-Blind Equipment Distribution Program (NDBEDP) supports local programs that distribute equipment to low-income individuals who are deaf-blind (have combined hearing and vision loss) to enable access to telephone, advanced communications, and information services. This support was mandated by the Twenty-First Century Communications and Video Accessibility Act of 2010 (CVAA) and is provided by the Federal Communications Commission (FCC). For more information about the NDBEDP, please visit <http://icanconnect.org> or <http://www.fcc.gov/ndbedp>.

**Who is eligible to receive equipment?**

Under the CVAA, only low-income individuals who are deaf-blind are eligible to receive equipment provided through the NDBEDP. Applicants must provide verification of their status as low-income and deaf-blind.

**Income eligibility**

To be eligible, your total family/household income must be below 400% of the Federal Poverty Guidelines, as shown in the following table:

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| --- | --- | --- | --- |
| **2022 Federal Poverty Guidelines** | | | |
| Number of persons in family/household | 400% for everywhere, except Alaska and Hawaii | 400% for Alaska | 400% for Hawaii |
| 1 | $54,360 | $67,960 | $62,520 |
| 2 | $73,240 | $91,560 | $84,240 |
| 3 | $92,120 | $115,160 | $105,960 |
| 4 | $111,000 | $138,760 | $127,680 |
| 5 | $129,880 | $162,360 | $149,400 |
| 6 | $148,760 | $185,960 | $171,120 |
| 7 | $167,640 | $209,560 | $192,840 |
| 8 | $186,520 | $233,160 | $214,560 |
| For each additional person, add | $18,880 | $23,600 | $21,720 |
| Source: [U.S. Department of Health and Human Services](https://aspe.hhs.gov/poverty-guidelines) | | | |

**For purposes of determining income eligibility for the NDBEDP, the FCC defines “income” and “household” as follows:**

“Income**”** is all income actually received by all members of a household. This includes salary before deductions for taxes, public assistance benefits, social security payments, pensions, unemployment compensation, veteran's benefits, inheritances, alimony, child support payments, worker's compensation benefits, gifts, lottery winnings, and the like. The only exceptions are student financial aid, military housing and cost-of-living allowances, irregular income from occasional small jobs such as baby-sitting or lawn mowing, and the like.

**A “household”** is any individual or group of individuals who are living together at the same address as one economic unit.

A household may include related and unrelated persons. An “economic unit” consists of all adult individuals contributing to and sharing in the income and expenses of a household.

An adult is any person eighteen years or older. If an adult has no or minimal income, and lives with someone who provides financial support to him/her, both people shall be considered part of the same household. Children under the age of eighteen living with their parents or guardians are considered to be part of the same household as their parents or guardians.

**See Section 2 for the family/household income information that must be provided with this application either:**

1. proof of your current participation in a federal low-income program whose income limit is below 400% of the Federal Poverty Guidelines or
2. proof of household income.

**Disability eligibility**

For this program, the CVAA requires that the term "deaf-blind" has the same meaning given by the Helen Keller National Center Act. In general, the individual must have a certain vision loss and a hearing loss that, combined, cause extreme difficulty in attaining independence in daily life activities, achieving psychosocial adjustment, or obtaining a vocation (working).

**Specifically, the FCC’s NDBEDP rule 64.6203(c) states that an individual who is “deaf-blind” is:**

(1) Any individual:

(i) Who has a central visual acuity of 20/200 or less in the better eye with corrective lenses, or a field defect such that the peripheral diameter of visual field subtends an angular distance no greater than 20 degrees, or a progressive visual loss having a prognosis leading to one or both these conditions;

(ii) Who has a chronic hearing impairment so severe that most speech cannot be understood with optimum amplification, or a progressive hearing loss having a prognosis leading to this condition; and

(iii) For whom the combination of impairments described

in . . .

(i) and (ii) of this section cause extreme difficulty in attaining independence in daily life activities, achieving psychosocial adjustment, or obtaining a vocation.

(2) An individual’s functional abilities with respect to using Telecommunications service, Internet access service, and advanced communications services, including interexchange services and advanced telecommunications and information services in various environments shall be considered when determining whether the individual is deaf-blind under (ii) and (iii) of this section.

(3) The definition in this paragraph (c) also includes any individual who, despite the inability to be measured accurately for hearing and vision loss due to cognitive or behavioral constraints, or both, can be determined through functional and performance assessment to have severe hearing and visual disabilities that cause extreme difficulty in attaining independence in daily life activities, achieving psychosocial adjustment, or obtaining vocational objectives.

**Who can attest to a person’s disability eligibility?**

A practicing professional who has direct knowledge of the person's vision and hearing loss, such as:

* Audiologist
* Community-based service provider
* Educator
* Hearing professional
* HKNC professional
* Medical/health professional
* School for the deaf and/or blind
* Specialist in Deaf-Blindness
* Speech pathologist
* State equipment/assistive technology program
* Vision professional
* Vocational rehabilitation counsellor

Such professionals may also include, in the attestation, information about the individual’s functional abilities to use telecommunications, Internet access, and advanced communications services in various settings.

Existing documentation that a person is deaf-blind, such as an audiogram, vision records or a Social Security determination letter may serve as verification of disability.  These items will be requested.

**Confidentiality policy**

NDBEDP is committed to ensuring that your privacy is protected. Information provided on this application form will be used to determine eligibility for NDBEDP products and services only. NDBEDP will not sell, distribute or lease your personal information to third parties unless you give permission, or if the NDBEDP is required by law to do so. NDBEDP is committed to ensuring that personal information is secure. In order to prevent unauthorized access or disclosure, suitable physical, electronic and managerial procedures are in place to safeguard and secure the information NDBEDP collects.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | Text  Description automatically generated with low confidence  **Deaf-Blind Equipment Distribution**  **Please Send Completed Applications to:**  **Helen Keller National Center**  **Attn: Leah Neumann**  **Mailing Address: 1953 S. Beretania St #5A**  **Honolulu HI, 96826**  **Email:** [**Leah.Neumann@hknc.org**](mailto:Leah.Neumann@hknc.org)  **FAX: (516) 580-4515**  **Local Contact: Carla Coldeen**  **Phone: (670) 483-1143** |  | **OFFICE USE ONLY** | |  | | |  | **OFFICE USE ONLY**  **Date: \_\_\_\_\_\_\_\_\_\_**  **Received By:**  **\_\_\_\_\_\_\_\_\_\_**  **Date Entered:**  **\_\_\_\_\_\_\_\_\_\_**  **Assessment Assigned to:**  **\_\_\_\_\_\_\_\_\_\_** |
|  |
| **Section 2: Applicant Information:** | | | |
| **Do you (the applicant) meet the definition of deaf-blind outlined in Section 1?  Yes  No** | | | |
| **Last name, first name, middle initial** | **Gender**  **Female**  **Male Diverse\_\_\_\_\_\_\_** | | |
| **Home address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **State:\_\_\_\_\_\_\_ Zip Code:\_\_\_\_\_\_\_\_\_\_ County: \_\_\_\_\_\_\_\_\_\_** | | | |
| **Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **City: \_\_\_\_\_\_\_\_\_\_\_\_**  **State:\_\_\_\_\_\_ Zip Code:\_\_\_\_\_\_\_\_\_ County: \_\_\_\_\_\_\_\_\_\_\_\_** | | | |
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| **Community/Facility name (i.e., nursing home, apartment complex): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **Primary phone number: (\_\_\_\_\_)-\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_**  **Voice  Text  VP**  **FAX** | | | |
| **E-mail address:** | **Best times to contact** | | |
| **Date of Birth (MM/DD/YYYY) \_\_\_\_\_ / \_\_\_\_\_\_ / \_\_\_\_\_\_\_\_** | | | |
| **Cause of Hearing Loss - Describe your hearing loss (check all boxes that apply):**   1. When did your hearing loss begin (at what age)? \_\_\_\_\_\_\_ 2. Cause of Deafness/Hearing Loss: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Deaf  Hard-of-hearing  Late deafened  Can understand speech  NOT Deaf or Hard-of-hearing  Hearing Aids Type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Cause of Vision Loss – Describe your vision loss (please check all boxes that apply):**   1. When did your vision loss begin (at what age)? \_\_\_\_\_\_\_ 2. Cause of Blindness/Low Vision: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Blind  Low vision  NOT Blind or Low Vision  Wear glasses? \_\_\_\_\_\_\_  If you have useable vision, please describe: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **Communication preference (check all that apply):**  American Sign Language (ASL).  Tactile Sign Language  Close Vison Sign Language  Sign Exact English (SEE)  Other (specify): \_\_\_\_\_\_\_\_  Spoken Language, if other than English,  please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Which of these activities do you currently perform?**  **Please check all that apply.**  Braille (reading and writing)  Text messaging  Instant messaging  Email  Telephone with Amplification  Relay calls by landline telephone  Telephone with Amplification & Large Print  Relay calls by web/computer  Relay calls by instant messaging programs  Videophone  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **What equipment do you use to perform the above tasks? Please check all that apply.**  Computer  iPhone or Android    Computer with Braille display  iPad or other tablet device   Computer with speech screen reader  Braille Notetaker  Computer with screen magnification  Video Equipment  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Do you have an Internet connection in your home that you can use?  Yes  No**  Internet Provider name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Do you currently have a Cellular Plan?  Yes  No** Cellular Company: \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Alternate/Emergency contact person (for applicant):**  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone number: (\_\_\_)-\_\_\_\_-\_\_\_\_\_ Voice Text VP  Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **REQUIRED** **Financial information**:    Total Household Members: \_\_\_\_\_\_\_\_\_ (number in household)  Total Household Income: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Attach proof of income to THIS Application.**  *Review Application Instructions for examples of proof of income. To be eligible for this program, the applicant’s income must meet the requirements located in Section 1.*  **Income eligibility**  To confirm your income eligibility, please mail or fax documentation that proves you are currently enrolled in a federal program with an income eligibility requirement that does not exceed 400% of the Federal Poverty Guidelines, such as the following:   * Medicaid * Supplemental Security Income (SSI) * Federal public housing assistance or Section 8 * Food Stamps or Supplement Nutrition Assistance Program (SNAP) * Veterans and Survivors Pension Benefit   If none of the above applies, mail or fax a copy of last year’s Federal IRS 1040 tax form(s) filed by you and members of your family/household, or send other evidence of your total family/household income, such as recent Social Security Administration retirement benefit statement(s) or other pension benefit statement(s). Note: income eligibility is valid for one year. | | | |
| **Section 3: Applicant’s Attestation regarding Disability and Income Eligibility:** | | | |
| I certify that all information provided on this application, including information about my disability and income, is true, complete, and accurate to the best of my knowledge. I authorize program representatives to verify the information provided.  I permit information about me to be shared with my state's current and successor program managers and representatives for the administration of the program and for the delivery of equipment and services to me. If I move and apply to any other state iCanConnect program, I also permit all state iCanConnect program(s) I participated in to send my program records to any other state iCanConnect program I apply to. I also permit information about me to be reported to the Federal Communications Commission for the administration, operation, and oversight of the program.  If I am accepted into the program, I agree to use program services solely for the purposes intended. I understand that I may not sell, give, or lend to another person any equipment provided to me by the program.  If I provide any false records or fail to comply with these or other requirements or conditions of the program, program officials may end services to me immediately. Also, if I violate these or other requirements or conditions of the program on purpose, program officials may take legal action against me.  I certify that I have read, understand, and accept these conditions to participate in the National Deaf-Blind Equipment Distribution Program (NDBEDP).  **\*Applicant’s Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_**   |  | | --- | | **Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Parent or Legal Guardian if \*Applicant is under 18 yrs. of age:**  **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship: \_\_\_\_\_\_\_\_\_\_\_**  **Phone: (\_\_\_\_)-\_\_\_\_\_-\_\_\_\_\_\_ Voice  Text  VP**  **Fax: \_\_\_\_\_-\_\_\_\_-\_\_\_\_\_\_**  **Email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature Parent/Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  ***“****As parent/guardian I agree to take full responsibility for the care and use of any telecommunication equipment received by and on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (applicant’s name). I will ensure the equipment will be used only by the applicant for the expressed purposes of telecommunication activities.”* ***\*****If the applicant is over age 18, please provide proof of legal guardianship and/or Power of Attorney documentation.*  **If application is completed by someone other than the applicant, please state full name,**  **Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_**  *By affixing my name above, I certify that I am signing this application for the applicant and with the applicant’s knowledge and consent:* | | | | |
| |  |  | | --- | --- | | **Section 4: Professional Certification** | | | **A Professional must sign the application. By signing below, you certify you have direct knowledge of the applicant’s vision and hearing loss.**  For this program, the CVAA requires that the term "deaf-blind" has the same meaning given by the Helen Keller National Center Act. In general, the individual must have a certain vision loss and a hearing loss that, combined, cause extreme difficulty in attaining independence in daily life activities, achieving psychosocial adjustment, or obtaining a vocation (working).    **Specifically, the FCC’s NDBEDP rule 64.6203(c) states that an individual who is “deaf-blind” is:**  **(1)** Any individual:  (i) Who has a central visual acuity of 20/200 or less in the better eye with corrective lenses, or a field defect such that the peripheral diameter of visual field subtends an angular distance no greater than 20 degrees, or a progressive visual loss having a prognosis leading to one or both these conditions;  (ii) Who has a chronic hearing impairment so severe that most speech cannot be understood with optimum amplification, or a progressive hearing loss having a prognosis leading to this condition; and  (iii) For whom the combination of impairments described  in . . . (i) and (ii) of this section cause extreme difficulty in attaining independence in daily life activities, achieving psychosocial adjustment, or obtaining a vocation.  **(2)** An applicant's functional abilities with respect to Telecommunications service, Internet access service, and advanced communications services, including interexchange services and advanced telecommunications and information services in various environments shall be considered when determining whether the individual is deaf-blind under  (ii) and (iii) of this section.  **(3)** The definition in this paragraph also includes any individual who, despite the inability to be measured accurately for hearing and vision loss due to cognitive or behavioral constraints, or both, can be determined through functional and performance assessment to have severe hearing and visual disabilities that cause extreme difficulty in attaining independence in daily life activities, achieving psychosocial adjustment, or obtaining vocational objectives.    **Section 4: Professional Certification cont’d.**  **I certify under penalty of perjury that, to the best of my knowledge, this individual is deaf-blind as defined by the FCC as above and as previously referenced in Section 1.**  **Please state how you are familiar with each of the applicant's hearing and vision loss, AND the applicant’s combination of hearing and vision loss, as defined in the FCC’s NDBEDP rules listed directly above.**  **\*My attestation for each, hearing, vision and combined loss is based on (describe each):**  **Vision Loss: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Hearing Loss:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Combined Hearing and vision loss: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | **Professional information**  Doctor/RN  Ophthalmologist/OD  Deaf-Blind Specialist  Audiologist  Low Vision Specialist  VR Counselor  Speech Therapist  HKNC Professional  Occupational Therapist  Other (define): \_\_\_\_\_\_\_\_\_\_\_\_ | | | **Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Professional signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_** | | | **Mailing address:** | **E-mail address:** | | **Telephone number:\_\_\_\_-\_\_\_-\_\_\_\_\_  Voice  VP** | **License/Certificate number: \_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |
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**Privacy Statement**

The Federal Communications Commission (FCC) collects personal information about individuals through the National Deaf-Blind Equipment Distribution Program (NDBEDP), a program also known as iCanConnect.  The FCC will use this information to administer and manage the NDBEDP.

Personal information is provided voluntarily by individuals who request equipment (NDBEDP applicants) and individuals who attest to the disability of NDBEDP applicants.  This information is needed to determine whether an applicant is eligible to participate in the NDBEDP.  In addition, personal information is provided voluntarily by individuals who file NDBEDP-related complaints with the FCC on behalf of themselves or others.  When this information is not provided, it may be impossible to resolve the complaints.  Finally, each state’s NDBEDP-certified equipment distribution program must submit to the FCC certain personal information that it obtained through its NDBEDP activities.  This information is required to maintain each state’s certification to participate in this program.

The FCC is authorized to collect the personal information that is requested through the NDBEDP under sections 1, 4, and 719 of the Communications Act of 1934, as amended; 47 U.S.C. 151, 154, and 620.

The FCC may disclose the information collected through the NDBEDP as permitted under the Privacy Act and as described in the FCC’s Privacy Act System of Records Notice at 77 FR 2721 (Jan. 19, 2012), FCC/CGB-3, “National Deaf-Blind Equipment Distribution Program (NDBEDP),”

<https://www.fcc.gov/omd/privacyact/documents/records/FCC-CGB-3.pdf>. This statement is required by the Privacy Act of 1974, Public Law 93-579, 5 U.S.C. 552a(e)(3).

If you have any questions, please contact:

**HKNC Region 9**

**Leah Neumann, Deaf-Blind Specialist**

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If scanned documents are submitted, please use PDF format.

This document is available upon request in hard copy print, braille, and electronic text.